

## **LEGAL NOTICE**

### **LAKE COUNTY**

Notice is hereby given to any interested professional engineers, surveyors, or architects that the Lake County Engineer is seeking qualification statements and/or seeking to update their existing Statements of Qualifications from firms or individuals for providing professional design, surveying or construction management services pursuant to Sections 153.64 to 153.71 of the Ohio Revised Code. Qualification statements shall be in accordance with the "Guidelines for Qualification Statements" document which may be viewed and obtained at the office of James R. Gills, P.E., P.S., Lake County Engineer, 550 Blackbrook Road, Painesville, Ohio 44077 and downloaded from the Lake County Engineer website, [www.lakecountyohio.org/engineer](http://www.lakecountyohio.org/engineer).

Qualification statements shall be received by the Lake County Engineer at the above address, Updated sections should be submitted in a convenient format to be inserted in the individuals' or firms' previous submittal. While qualifications will be accepted at any time, they should be provided by February 28, 2009 to ensure that they will be evaluated for all work planned to be contracted in 2009.

By order of the County Engineer for Lake County, Ohio

James R. Gills, P.E., P.S.

**QUALIFICATIONS BASED SELECTION  
FOR  
PROFESSIONAL SERVICES**

**GUIDELINES FOR QUALIFICATION STATEMENTS**

**LAKE COUNTY, OHIO**

**JANUARY 2009**

**PREPARED BY:**

**JAMES R. GILLS, P.E., P.S.  
LAKE COUNTY ENGINEER**

## **QUALIFICATION STATEMENT**

The Lake County Engineer requests professional design firms interested in providing professional design services for Lake County projects to submit a statement of qualifications pursuant to Section 153.65 to 153.71 of the Ohio Revised Code. Notice of this request will be published in the News Herald newspaper and will be sent directly to firms known to have a direct interest in providing such services. The qualification statements submitted will be kept on file and evaluated for design requirements when the Lake County Engineer is planning to contract for professional design services.

Qualification statements will be accepted at any time from any professional design firm or person legally engaged in rendering professional design services. The Lake County Engineer will send out annual requests to update qualification statements which are on file.

Qualification statements will contain information requested on the attached Qualification-Based Selection Statement Criteria Sheet. Any Qualification Statements, not including all requested information or not updated upon request will be reason to deem a firm unqualified.

**LAKE COUNTY  
QUALIFICATIONS-BASED SELECTION  
STATEMENT CRITERIA**

1. Provide a brief history of the firm. Include year established, type of organization and information pertaining to major areas of expertise.
2. Provide resumes for key personnel of the firm and list the number of employees by classification. Identify the primary key person in your firm to be contacted regarding qualification-based selection.
3. List clients and representative projects worked on during the last five years. Provide a brief description and relative size of each project.
4. Provide a copy of a current ODOT technical pre-qualification letter. If not pre-qualified with ODOT, so indicate on the statement.
5. Provide information regarding insurance carried by the firm.
6. Provide information regarding the type of computer hardware and software.
7. Provide any further information which may be helpful for the Lake County Engineer to determine the qualifications of the firm.